

Job Description

Post title:	National Project Coordinator
Project title:	Increased Transparency and Control of Mercury in Peru
Duration:	August 1, 2019 to September 15, 2021 (part-time, renewable annually based on budget availability, project needs, and performance)
Date required:	August 1, 2019
Salary:	To be determined based on experience and qualifications
Counterpart:	Artisanal Gold Council (AGC)

Organization and context Based out of Victoria, Canada, the Artisanal Gold Council (AGC) is a not-for-profit organization dedicated to improving the work conditions and opportunities, environment, and health of the millions of people around the world involved in Artisanal and Small-Scale Gold Mining (ASGM). The AGC promotes better practices in ASGM through technology transfer, policy development and awareness raising in Africa, Asia and Latin America. The AGC consists of core staff, associates and a council of experts (Board of Directors) in areas of ASGM, economics, sustainable development, social responsibility, human and environmental health, and gold production and extraction. For more information about the AGC and its projects please visit www.artisanalgold.org.

A fundamental strategy of the United Nations Minamata Convention on Mercury is to restrict the supply of mercury while simultaneously reducing demand. This strategy is particularly significant in Peru where much mercury is used in artisanal and small-scale gold mining (ASGM), and a significant portion of that mercury currently comes into Peru illegally. An effective mercury tracking, and handling system is therefore needed for the country to manage and alter this situation and begin to meet its Minamata Convention obligations.

Project description This project, funded by the US Department of State (USDoS) in cooperation with the government of Peru, builds on recent work by the Artisanal Gold Council (AGC) in cooperation with the government of Peru to identify and resolve mercury trade, use and storage issues in the country. Our recent work includes our Global Environment Facility (GEF) funded project, developing a National Action Plan for Reducing/Eliminating Mercury Use in ASGM, as well as our USDoS funded project, Reducing the Supply of Mercury Available for Use in the Andean Artisanal and Small-Scale Mining Sector.

The proposed project will support Peruvian government agencies to increase transparency, traceability, and control of elemental mercury through the development of policies, regulations, infrastructure and tools for handling, tracking, and securely storing mercury.

The project work is organized into three thematic pillars: Pillar one focusses on data gathering and analysis of mercury supply, trade and storage in Peru, and on the creation of guidance for improving mercury control. Pillar two focusses on the development and testing of a mercury tracking system customized for Peru's needs and optimized for Peru's existing tracking protocols and infrastructure. Pillar three enhances ability to implement mercury control measures through training and other capacity-building measures. The project aims to produce the following specific results: (1) enhanced understanding of the assets, challenges and gaps in Peru's ability to track mercury flows; (2) guidance on adequate and practical regulatory frameworks and protocols, including guidance on interim storage and handling of recovered mercury, and guidance on the infrastructure needed to deploy these; (3) collaborative development of a mercury tracking system in Peru; (4) improved ability of the Peruvian

Government to track mercury flows and develop interim storage facilities; (5) training and adoption of pilot mercury tracking and handling systems by the appropriate Peruvian authorities.

MAIN DUTIES AND EXPECTED OUTPUTS/OUTCOMES

Under the overall guidance and supervision of the Project Manager (PM) based in Victoria, Canada, the National Project Coordinator (NPC) will serve the senior role within the project in Peru and will be directly responsible for the successful delivery of the project. In addition to providing direction and oversight for the project related activities in Peru, the NPC will ensure the achievement of project results while effectively managing project budgets, resources and timelines.

Working closely with the PM in Canada within the existing framework of AGC policies and practices, the NPC is expected to carry out in conjunction with the Belgium-based International Mercury Trade Expert (IMTE) the key tasks below and the ancillary relevant tasks that will arise through the course of the project as assigned by the PM:

Main Duty	Output	Timing
Assist IMTE with collecting and analyzing information on Peru's current mercury tracking system(s), from importation to end uses including the export of elemental mercury, and the regulatory framework these tracking systems operate within currently in Peru	Report identifying gaps and improvement to current tracking system(s) submitted	Ongoing
Assist IMTE with reviewing and analyzing Peru's illicit supply chain of elemental mercury from importation to end use, and the regulatory and/or enforcement gaps between the legal and illegal flows	Documents reviewed and analyzed; Report on illicit mercury supply and how it can be reduced drawing on global experience submitted	Ongoing
Assist IMTE in proposing approaches to enhance mercury control measures, including analyzing and evaluating various approaches such as pros and cons of setting quotas for legal sales of mercury to artisanal and small-scale gold miners in Peru	Documents reviewed and analyzed; Report on approaches and pros and cons of quotas submitted	3 rd quarter of 2019
Regular reporting to the Project Manager on progress, challenges, opportunities and learnings encountered during the project	Reports prepared	Ongoing
Collaborate with Project Manager in the development of quarterly progress and financial reports	Progress and financial reports completed	Ongoing
Coordinate and lead/facilitate government meetings, project advisory group meetings and consultations, trainings, socialization and validation workshops, including industry stakeholders in Peru, as needed	Meetings, trainings, and workshops coordinated and facilitated professionally and successfully	Ongoing

Main Duty	Output	Timing
Develop a pilot implementation plan to be shared with relevant government stakeholders, and execute a practical pilot involving all the steps, transactions, needed tools, and protocols for acquiring, handling and transporting a small amount of elemental mercury from a field location (TBD) to Lima	Implementation plan developed and shared with Project Advisory Group; report on pilot results submitted	3 rd quarter of 2019
Develop and facilitate workshops for government authorities on important knowledge about mercury, mercury flows, mercury handling and interim storage, control measures, tracking system, etc.	Workshops developed and facilitated; Workshop report submitted including feedback collected and improvements recommended	Ongoing
Develop AGC's public profile and foster effective and productive relations with other NGOs, government, and private entities in Peru; represent AGC and act as spokesperson at public functions and meetings, as needed	Connections established with other entities	Ongoing
Occasional travel to project sites, meetings, workshops and other fora as required	Project meetings and field trips conducted successfully	Ongoing

PREFERRED QUALIFICATIONS

- Have a Master's or PhD degree in a relevant discipline (e.g.: Mining engineering, geology, environmental engineering, environmental studies, geochemistry, geography, or related field)
- Have significant experience with government relations, and partnering with government institutions in an international context
- Have excellent written communications skills including the ability to write guidelines, progress reports and policy analyses
- Be able to communicate effectively with a variety of stakeholders from miners to government officials, as well as present project results at public fora
- Be self-motivated, able to prioritize, and work with minimal guidance
- Have significant experience with development and donor projects, and adapting project delivery to the guidelines and requirements of funding partners is an asset
- Demonstrate an in-depth understanding of best practices and guidelines for sound management of elemental mercury
- Knowledge of ASGM social, legal, technical, economic, and environmental issues is an asset

LANGUAGE

Fluency in written and spoken Spanish and English is required.

To apply to this position, please send a cover letter and resume, in English or Spanish, stating the job title in the subject line, to careers@artisanalgold.org.