



## Terms of Reference Job Description

<b>Post title:</b>	National Field Coordinator and Community Relations
<b>Project title:</b>	GEF GOLD Mongolia-Philippines: “Contribution toward the elimination of mercury in the artisanal and small-scale gold mining (ASGM) sector: from miners to refiners”
<b>Duration:</b>	60 months (Full-time, Approx. 37.5 hours/week)
<b>Expected Start Date</b>	April 15, 2019
<b>Duty station:</b>	<b>1 in Ulaanbaatar (MONGOLIA) &amp; 1 in Manila (PHILIPPINES)</b>
<b>Salary:</b>	Will be determined by experience and qualifications and paid in local currency.
<b>Application Deadline</b>	Open until filled

### BACKGROUND:

#### Organizational context

Based in Victoria, Canada, the Artisanal Gold Council (AGC) is a not-for-profit organization dedicated to improving the working conditions, opportunities, environment and health of the millions of people involved in Artisanal and Small-Scale Gold Mining (ASGM) in the developing world. The AGC helps to improve the global gold sector by promoting better practices in ASGM through technology transfer, policy development and awareness raising. The AGC consists of a core staff, associates and a council of experts (Board of Directors) in areas of ASGM, economics, sustainable development, social responsibility, human and environmental health, and gold production and extraction. For more information about the AGC and its projects, please visit [www.artisanalgold.org](http://www.artisanalgold.org).

#### Project description

The Global Environmental Facility (GEF)-supported program “Global Opportunities for the Long-term Development (GOLD)” of the ASGM sector has been designed to address the key issues linked to continued mercury use and to provide sustainable development opportunities for the communities involved.

The objective of this project is to contribute towards the elimination of mercury in the ASGM sector by applying a supply chain approach from the miners to refiners. The project has four components. UN Environment is implementing Components 1, 2 and 4 on (i) formalization, (ii) finance and market access, and (iv) knowledge management, respectively, while UNIDO is responsible for Component 3 (iii) technology transfer.

The project is expected to demonstrate: (1) government incentives to formalize the ASGM sector in Mongolia and Philippines are increasingly adopted by miners, (2) national governments guiding the creation of ASGM fund to allow miners to invest in mercury-free technologies and access responsible gold markets; miners are able to sell their gold directly into a transparent supply chain, (3) reduced mercury releases by the ASGM sector in both countries, and (4) ASGM communities and government agreeing on an approach to reach all ASGM communities in each country.



**MAIN DUTIES AND EXPECTED OUTPUTS/OUTCOMES:**

The National Field Coordinator and Community Relations role will be the ambassador of the project in terms of interaction with communities and individuals in the project regions and sites. As such they will work closely with the National Project Manager, as well as all the National Project staff working on the technical, health, gender, and communications aspects of the in-country activities. The logistics of site selection, site visits, technical installations, community engagement, local partner collaboration and formalizing agreements, and liaising between miners and all elements of the International and National project teams will be under the guidance of the National Field Coordinator and Community Relations expert.

Main Duty	Output	Timing
Plan field trips (e.g. choose areas to visit, schedule trip, etc.) and make needed logistical arrangements, in coordination with AGC' staff.	Field trip reports produced	Ongoing
Collect and analyze data during field research trips (e.g. visit mines sites, interview miners and their families, etc.)	Data collected and analyzed	Ongoing
Building and maintaining collaborative relationships with local partner organizations and miners	Partnership agreements developed	Ongoing
Communicating with in-country partners, stakeholders, government officials, and others	Successful communication with project partners	Ongoing

**REPORTING:**

Regular calls will be organized among the National Field Coordinator and Community Relations expert and MPPM and, if needed, other AGC staff to ensure that the activities are undertaken in a satisfactory, timely and cost-effective manner. The National Field Coordinator and Community Relations expert is expected to contribute to related reporting as needed.

**QUALIFICATIONS:**

- Post-secondary degree (prefer Master’s) in geology, earth sciences, mining engineering, geography or related field.
- Deep knowledge of artisanal gold mining in project country, including practices and mining processes
- Experience conducting field research (social and technical) and supervising staff
- Experience working with remote rural communities and labour associations (specifically miners’ associations)
- Able to take initiative and be proactive in daily tasks
- Self-motivated and works well under pressure and tight deadlines
- Comfortable using Microsoft Office suite
- Experience working with non-profit organizations and/or international organizations is an asset

**LANGUAGE:**

- Fluency in written and spoken English is required.
- Knowledge of other local languages is required.

**To apply to this position please send a cover letter and resume, in English, stating the job title in the subject line, to [careers@artisanalgold.org](mailto:careers@artisanalgold.org).**

